**Grocers AgainstHunger**

**a Philabundance program**

# DONATION HANDLING & STORAGE GUIDELINES

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | **Dairy & Eggs** | **Produce** | **Meat & Soy Products** | **Bakery** | **Frozen** | **Non-Perishable** |
| **YES** | * Refrigerated
* See table below for guidelines
 | * Refrigerated
* At least 80-90% of the product usable for an additional 3-7 days after pick-up
* Date coded items.\*
 | * Frozen within 24 hours of sell-by date
* Accepted up to 60 days after sell-by date
 | * Frozen within 24 hours of sell-by date
* Accepted up to 60 days after sell-by date
 | * Frozen
* Accepted up to 60 days after sell-by date
 | * Room temperature
* Accepted up to 60 days after sell-by date
 |
| **NO** | * Damaged or compromised packaging
* Off odor or discoloration
* Mold
 | * Off odor or discoloration
* Mold, fungus, insects, or significant decay
 | * Defrosted
* Severe freezer burn
* Off odor or discoloration
* Bloated package
 | * Non-food grade packaging in contact with food
* Mold
 | * Severe freezer burn
* Seriously damaged
 | * Open, punctured, bulging, leaking or seriously damaged
* Broken or chipped glass
 |

\*Date coded produce items can be donated past date on package

* Maximize produce when culling donations by using a 3 box system:
	+ 1 box for waste/compost
	+ 1 box for soft items like berries and bananas
	+ 1 box for hard or heavier items like melons and apples

## HOW MANY DAYS AFTER THE SELL-BY DATE CAN I DONATE DAIRY PRODUCTS & EGGS?

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **3** | **9** | **21** | **25** | **60** |
| * Fluid dairy (milk, half and half, etc)
* Yogurt, sour cream, cottage cheese
* Pasta salad, potato salad, coleslaw
* Hummus
* Refrigerated juice, perishable beverages
* Soy milk
 | * Cream cheese
* Soft cheese
 | * Eggs
 | * Butter
* Margarine
* Hard cheese
* Shelf stable milk
 | * Frozen butter
* Frozen cream cheese
* Frozen hard cheese
 |

* All product must be in closed food-grade packaging, and be labeled with ingredients and sell-by-date
* Donations should be made in banana boxes or other food-grade containers
* Store each product category in a separate box

### Put boxes of meat at the bottom of the pallet to avoid leaking and cross-contamination

**Grocers AgainstHunger**

**a Philabundance program**

# DONATION HANDLING & STORAGE GUIDELINES

|  |  |  |
| --- | --- | --- |
|  | **Items** | **Conditions** |
| **YES** | * Paper products (diapers, paper towels, etc.)
* Personal items (toothpaste, shampoo, etc.)
* Cleaning supplies (hand soap, Windex, etc)
* Laundry supplies (detergent, etc.)
 | * Actual product intact
 |
| **NO** | * Baby food/ formula
* Health products (vitamins, medicine, etc.)
* Pet products (food, litter, etc.)
* Cosmetics
* Clothing items
* Decorations
* Household items (cookware, appliances, etc.)
* Seasonal items (flip flops, greeting cards, etc.)
 | * Actual product damaged or leaking
* Protective seal of actual product breached
* Open or partially used product
 |

* Store non-food items in separate boxes from food items

- Box Note: Banana boxes are ideal, USDA boxes can not be used!

* If possible, put non-food items on a separate pallet from food items

### If boxes of food and non-food items must share a pallet, put non-food items at the bottom of the pallet to avoid leaking and cross-contamination

**CONTACT**

**Melissa:**

215.339.0900 ext. 2050

### Devin:

215.339.0900 ext. 2707

### Steve:

215.339.0900 ext. 2060